



Request to Change Completion Semester

Student information:

E-ID: _____ CORE: _____
 Last Name: _____ Date: _____
 First Name: _____

Completion Information:

I am scheduled to complete the ECA in:

Year: 20 _____ Semester (Circle one): Fall Winter Summer 1 Summer 2

I would like to change my ECA completion to:

Year: 20 _____ Semester (Circle one): Fall Winter Summer 1 Summer 2

Reason for this change: _____

Student Signature: _____ Date: _____

Parent/Guardian Signature (if student under 18): _____ Date: _____

CORE Advisor Signature: _____ Date: _____

Administration Signature: _____ Date: _____

Administration Use Only:

Records:

| | Initials |
|----------------------------------|----------|
| MAF Updated | |
| PowerSchool Updated | |
| Upload to student's Drive Folder | |

Communication:

| | Initials |
|----------------------------|----------|
| Email CORE Confirmation | |
| Email Student Confirmation | |
| Completed On: | |